

For almost 40 years, Spacesaver has offered our business and government clients space efficient and productive storage solutions in the Washington, DC metro area. Our Infolinx division is a leading provider of enterprise physical records management software, professional business services and information management consulting products to a broad range of commercial and government clients worldwide.

We have teamed together to be the professional full service records management company to best meet and exceed your business needs.

We have carefully selected additional products and services to enhance your customer experience.

- We now offer a comprehensive modular casework line, **Hamilton Sorter**, often used in office services, records centers and mailrooms to provide increased functionality and enhanced aesthetics. Hamilton Sorter is **Green Guard certified**, uses **recycled materials** to build its products, is committed to refining its manufacturing processes to **reduce waste and scrap**.
- We have our own **certified trained installers** and **service technicians** to ensure professionalism and on-time installation.
- We are committed to **environmental sustainability**. We represent responsible manufacturers that have well-established “green” manufacturing processes in place to minimize the impact on the environment.
- We have expanded our services to include **moving the lifeblood of your company — your files and providing file conversions to increase your filing efficiency**.
- We are a local **small woman owned business** located in Kensington, Maryland with the Insurance and Bonding Capability to handle all sizes of projects.
- We have a **professional team of project managers** to provide the coordination with other trades including concrete, lighting, power, fire protection, and security.
- We have a **CAD department** with over 35 years of experience in designing storage solutions for our customers. From conceptual phases and design layouts to verifying field dimensions, our CAD department ensures **accurate and timely installations**.
- We are committed to records management. In fact, our CEO, Amy Hamilton is a CRM (**Certified Records Manager**).
- We can assist you with reengineering your records management procedures including **consulting, on-site services, retention schedules and best information management practices** for your industry.
- Infolinx research and development continually evaluates **industry trends, incorporating the best technologies, and** providing our clients with scalable, upgradeable, standards based solutions for their records management needs. This includes electronic document interface and DoD5015.2 and Section 508 compliancy.

We look forward to partnering with you to meet all of your records management needs.

